भा.क.नि.
CCI
भारतीय कपास निगम लिमिटेड
(भारत सरकार का उपक्रम)
शाखा कार्यालय : इंडस्ट्रियल इस्टेट, मेट्टुगड्डा
महबूबनगर-509001
दूरभाष : 08542-222210, फैक्स: 08542-222211

The Cotton Corporation of India Ltd.
(A Government of India Undertaking)
District Industrial Estate, Mettugadda,
Mahabubnagar -509 001.
Tel. No.: 08542-222210; Fax: 08542-222211

E-Mail: mahabubnagar@cotcorp.com Website: www.cotcorp.org.in

CIN: U 51490 MH 1970 GOI 014733

Ref: CCI/MBNR/ADM/Taxi hire/2023-24/ Date: 13.12.2023

किराये पर टैक्सियाँ लेने के लिए अल्पावधि पुन: निविदा /SHORT TERM RE -TENDER FOR HIRING TAXIS ON RENT

कॉटन कॉरपोरेशन ऑफ इंडिया लिमिटेड, शाखा कार्यालय, महबूबनगर, महबूबनगर की प्रतिष्ठित ट्रैवल एजेंसियों से वाहनों को किराए पर लेने के लिए मुहरबंद निविदाएं आमंत्रित करने का इरादा रखता है।

नियम और शर्तों के साथ निर्धारित निविदा प्रपत्र शाखा कार्यालय से किसी भी कार्य दिवस पर डीडी/भुगतान आदेश के माध्यम से रु. 118/- (एक सौ अठारह रुपये मात्र) के भुगतान पर प्राप्त किया जा सकता है। रु. 5,000/- (पांच हजार रुपये मात्र) की ईएमडी के साथ मुहरबंद निविदा, डीडी/पे ऑर्डर के माध्यम से "द कॉटन कॉरपोरेशन ऑफ इंडिया लिमिटेड, महबूबनगर में देय, या इलेक्ट्रॉनिक फंड ट्रांसफर/डिजिटल भुगतान मोड जैसे भीम, यूपीआई और आरटीजीएस/एनईएफटी के रूप में। इलेक्ट्रॉनिक फंड ट्रांसफर वैध होगा, बशर्ते कि प्राप्ति की पुष्टि 22.12.2023 को दोपहर 02.00 बजे तक या ससे पहले पहुंच जानी चाहिए और इसे उसी दिन दोपहर 03.00 बजे खोला जाएगा। दर को सभी शुल्कों सहित, प्रति दिन प्रति किलोमीटर के हिसाब से किराए पर उद्धृत किया जाना चाहिए, यानी टोल और पार्किंग शुल्क को छोड़कर, जिसका भुगतान फास्ट टैग विवरण प्रस्तुत करने पर वास्तविक आधार पर किया जाएगा। निविदा निगम की वेबसाइट http://www.cotcorp.org.in या सरकार से डाउनलोड की जा सकती है। पोर्टल http://www.eprocure.gov.in। एमएसई और स्टार्टअप फर्मों को वैध एमएसई/स्टार्टअप प्रमाणपत्र प्रस्तुत करने पर निविदा शुल्क और ईएमडी से छूट दी गई है। सेंट्रल पब्लिक प्रोक्योरमेंट पोर्टल (सीपीपीपी) पर एमएसई बोलीदाताओं द्वारा यूएएम नंबर की घोषणा अनिवार्य है, ऐसा न करने पर ऐसे बोली लगाने वाले लाभ का आनंद नहीं ले पाएंगे। एमएसई आदेश 2012 के लिए पीपी नीति।

The Cotton Corporation of India Limited, Branch Office, Mahabubnagar intend to invite sealedtenders for Hiring of vehicles from the reputed Travel Agencies of Mahabubnagar.

The prescribed tender form along with terms and conditions can be obtained from the branch office on any working day on payment of Rs.118/-(Rupees One Hundred and Eighteen only) by way of DD / pay order. Sealed tender along with EMD of Rs.5,000/-(Rupees Five Thousand only) by way of DD / Pay Order in favour of "The Cotton Corporation of India Ltd., payable at Mahabubnagar or by Electronic Fund Transfer / Digital mode of payment such as BHIM, UPI and RTGS / NEFT. Electronic Fund Transfer will be valid subject to confirmation of realization should reach on or before 22.12.2023 up to 02.00 pm and same shall be opened on the same day at 3.00pm. Rate should be quoted on Rent per day per kilometer wise inclusive of all charges i.e. except toll & parking charges which will be paid on actual basis on submission of Fast Tag statement. The tender can be downloaded from web-site of the corporation http://www.cotcorp.org.in or at govt. portal http://www.eprocure.gov.in. MSEs and StartupFirms are exempted from tender fees and EMD on production of valid MSEs / Startup Certificatedeclaration of UAM number by MSE'S bidders on Central Public Procurement Portal (CPPP) is mandatory failing which such bidders will not be able to enjoy the benefits as per PP policy for MSEs order 2012.

उप महा प्रबंधक/ Dy.General Manager

Seal & Signature of Authorized Signatory:_____

SHORT TERM RE - TENDER FOR HIRING TAXIS ON RENT

TECHNICACAL BID:1

(SPECIFICATIONS)

1.	Whether the travel/taxi Agency has office in Mahabubnagar (If yes, please furnish the following details)	YES/NO
2.	NAME OF THE FIRM	
3.	FULL POSTAL ADDRESS WITH TELEPHONE NO. / MOBILE NO.	
4	NAME OF THE PROPRIETOR / PARTNERS / DIRECTORS.	
6	PAN No. (Xerox copy of the PAN card to be enclosed)	
5	GST No. (If applicable, Xerox copy of the GST card to be enclosed)	
6	Tender Fee Details (Rs.118/-)	Instrument No. (DD/P.O) /UTR No. /Unique No. / Transaction Number::_____ Name of Bank:_____ Amount:_____
7	EARNEST MONEY DEPOSIT (EMD) Details (Rs. 5,000/-)	Instrument No.(DD/P.O) /UTR No. /Unique No. / Transaction Number::_____ Name of Bank:_____ Amount:_____
8	WHETHER FIRM IS UNDER MSEs CATEGORY (Copy of valid MSEs Certificate should be enclosed)	YES/NO

Seal & Signature of Authorized Signatory:_____

TERMS & CONDITIONS FOR HIRING OF VEHICLES

1. Tender is invited from Taxi/Travel agencies.

2. The tenderer (taxi/travel agency) shall be informed in advance regarding the requirement of the taxies by the office and tenderer must ensure that the taxi must reach to the concern Officer / Guest at pre decided date and time.

3. It must be ensure by the tenderer that the taxi being provided for the services should be well in good condition and model of the taxi should not be older than 2017-18 and taxi being sent should be thoroughly checked for oil, water, air etc.

4. Tenderers will have to deposit Rs.5,000/- (Rs. Five Thousand only) as EMD by way of DD/Pay order drawn in favour of "THE COTTON CORPORATION OF INDIA LTD" payable of any Nationalized /Scheduled Bank or by Electronic Fund Transfer/ Digital mode of payment such as BHIM, UPI , RTGS/NEFT. Electronic Fund transfer will be valid subject to confirmation of realization. The Cotton Corporation of India Limited Account No 331001010171094, UNION BANK, IFSC Code UBIN0533106. The firms which comes underMSEs (Micro & Small Enterprises) and are registered with MSEs (Micro & Small Enterprises) authorities are exempted from tender fees and EMD on production of valid MSE s certificate along with Technical bid. The MSE certificate should be relevant to nature of work of tender. No interest will be paid on EMD and EMD will be refunded after satisfactory completion of work.

5. The tenderer must ensure that the Driver being sent along with taxi should hold a valid driving license and should be well mannered. Any incidences of misbehavior shall result into immediate termination of contract and EMD shall be forfeited.

6. It must be ensured by the tenderer that the bill for the taxi provided should be submitted within 15 days from the date of journey when the payment shall be made within 10 days from the date of submission of the bills after deduction of necessary TDS and GST Tax as per Income Tax Act and provided the bill must be accurate.

7. The tenderer must also ensure that the driver trip sheet must be enclosed along with the bill specifying starting Kms / date, closing Kms / date along with name and signature of the officials / guest of the Corporation that utilized the taxi.

8. During the journey, the tenderer must ensure paying of the Toll tax / parking charges / fast tag etc. and at the time of submission of the bills all the slips must be enclosed along with bill and payment shall be made accordingly.

9. The tenderer must quote the rate inclusive of all taxes etc.

10. It must also be ensured that at the time of booking the taxi, that the mode of use i.e. A/C or non A/C must be confirmed with the official traveling by the tenderer and the same may also be mentioned in the driver slip as well as the bill should be raised accordingly as per rates mentioned in Financial Bid II.

Seal & Signature of Authorized Signatory:_____

11. The quoted rates shall be valid for a period of one year and could be extended till the finalization of next tender and the Corporation shall not consider any hike in the quoted rates due to hike in petrol / diesel rates during the tender period.

12. As per the requirement of the Corporation, the tenderer would also have to supply more than one taxi on the same day. If tenderer is not a position to supply his own taxi he may hire the taxi from others sources and supply the same. However the rates shall be paid for such taxies as finalized in the tender.

13. Tenderer must ensure that all the taxies being provided on rent to the Corporation should hold a valid R.C. book / Smart Card, proper Insurance should be covered and PUC Certificate should be present with the Driver in Taxi.

14. For any delay / damages incurred by the Corporation by the tenderer, the tenderer shall be liable to pay the damages / losses.

15. Tenderer should submit the tender as under:

Envelope A**:** Envelope A marked as Technical Bid-1 on the envelope, should contain Technical Bid-I (Technical Specification) along with Others Terms and EMD money.

Envelope B**:** Envelope B marked as Financial Bid-2 on the envelope, should contain Financial Bid-2 (Price Quotation).

Envelope C**:** Envelope C should be contain Envelope A and Envelope B duly super scribing "TENDER FOR HIRING TAXIES ON RENT" for the year 2023-24.

Note: Each envelope should contain the name and Address of the tenderer.

16. Travel / Taxi Agent shall be allocated the work subject to the satisfactory performances and the Corporation reserves its right not to allocate any further work, if its performance not found satisfactory along with forfeiture of EMD.

17. The work could be allotted to more than one tenderer depending upon lowest rates quoted by them for a particular category of Taxi.

18. The tender should be signed by the person having necessary authorization. All the documents must have seal and should be signed by the tenderer. Lack of any document shall be liable to be rejected.

19. Tenders containing false, incomplete and / or inadequate information are liable to be rejected.

20. The Financial Bid II shall be opened of only those tenderers who successfully qualify in Technical Bid I.

21. The Corporation reserves the right to accept or reject any / all tender without assigning any reason thereof.

Seal & Signature of Authorized Signatory:_____

22. If any dispute arises, the same shall be subject to the jurisdiction of B.O Mahabubnagar at Mahabubnagar.

23. Order will be awarded to the party who quoted lowest rates, negotiations if any, shall be done at the same day with parties.

24. The price quoted should be rent per day, Night Halt, Kilometer wise, Driver Batta for A/c & Non A/c separately.

25. In case of requirement of vehicles of any type as submitted in tender at Hyderabad / Secunderabad the same shall have to be arranged by the Taxi / Travel agency at local city itself on prior intimation by the B.O. Mahabubnagar.

26. Tenderers should submit their PAN No. & GST No.(if any) from the appropriate authorities (GST & Income Tax as per tax act rules).

27. Payment will be made in the form of RTGS / NEFT only after proper statutory deductions as applicable within 10 working days from the date of submission of the bill.

28. Final decision will be solely at the discretion of the Corporation. The Corporation reserves its right to accept or Reject a Tender or part of tender.

29. <u>Declaration by the Tenderers who Downloaded tender documents from Web-site:</u>

i. I/We hereby declare that I/We have downloaded the tender documents from The Cotton Corporation of India Ltd. Website www.cotcorp.org.inor from Government Tender Portal www.eprocure.gov.in and printed the same. I/We have verified the contents of the printed documentsfrom the website and there is neither any addition nor any deletion nor anyalteration to the content of the tender documents.

ii. I/We declare that the information / tender form downloaded is original and in the event of this being different from the original tender documents, my tender documents may be rejected by the Corporation including forfeiture of earnest money.

Signature of the Tenderer:

Name of the Tenderer:

Address & Seal :

Contact Tel/Mobile Nos. :

Seal & Signature of Authorized Signatory:_____

CHECK LIST FOR SUBMISSION OF TENDER FOR HIRING OF TAXIES ON RENT FOR 2023-24.

TENDERERS MUST CHECK THE FOLLOWING POINTS BEFORE SUBMITTING THE TENDER:

1.	Whether Taxi/Travel agency having office in Mahabubnagar	Yes / No
2.	WHETHER FIRM IS UNDER MSEs CATEGORY (Copy of valid MSEs Certificate should be enclosed)	Yes / No
3.	Whether EMD amount of Rs.118/- favoring" The Cotton Corporation Of India Ltd.," payable at Mahabubnagar is enclosed along with Technical Bid-1.	Yes / No
4.	Whether EMD amount of Rs.5000/- favoring "The Cotton Corporation Of India Ltd.," payable at Mahabubnagar is enclosed along with Technical Bid-1.	Yes / No
5.	Whether self-attested PAN copy enclosed	Yes / No
6.	Whether self-attested GST copy enclosed	Yes / No
7.	Whether the Envelope A contains Technical Bid-1, other terms and EMD money.	Yes / No
8.	Whether the Envelope B contains Financial Bid-2.	Yes / No
9.	Whether Tender Documents duly signed by authorized representative.	Yes / No

Seal & Signature of Authorized Signatory:_____

FINANCIAL Bid – II

Date:

1. NAME AND ADDRESS OF THE PARTY :
2. TELEPHONE NUMBERS :

Sr. No	Service particulars	Swift D'zire/ Toyota Etios or equivalent category	Ertiga or equivalent category	Honda City or equivalent category	Innova Cysta or equivalent category	Corolla Altis or equivalent category
01	Local use for 4 hrs /40 kms					
02	Local use for 8hrs / 80 kms					
03	Extra hour over 8 hrs					
04	Extra kms over 80 kms					
	OUT STATION USE					
01	Minimum mileage (km) per day					
02	Minimum charges per day					
03	For extra km rate per km					
04	Driver allowance per day					

Note:

1. The rates should be quoted are inclusive of all taxes & charges except GST.
2. TDS as applicable will be deducted.
3. Toll & parking charges will be reimbursed on submission of receipt

I/We agree to abide by all the terms & conditions as given in the tender document.

Seal & Signature of Authorized Signatory:_____